Change Report Worksheet
for
Assessment of Primary Care Resources and Supports for Chronic Disease Self Management (PCRS)

Health Center Name: Location:

Date:_____ Initiated by: _____ Team: _____

1. **Circle one category of focus, Patient Support or Organizational Support. Then circle one of the 8 components in that category that your team has chosen for quality improvement. (Use separate worksheets for each component targeted for change).**

   Patient Support: 1. Individualized Assessment; 2. Self Management Ed.; 3. Goal Setting; 4. Problem-Solving Skills; 5. Emotional Health ; 6. Patient Involvement; 7. Patient Social Support ; 8. Link to Community

   Organizational Support: 1. Continuity of Care; 2. Coordination of Referrals; 3. Ongoing Quality Improvement; 4. Systems for Documentation of SMS; 5. Patient Input; 6. Integration of SMS into Primary Care; 7. Patient Care Team; 8. Education and Training

2. **State the purpose of this Plan, Do, Study, Act (PDSA) cycle:_____**
   _____

3. **Complete items 1 and 2 in the corresponding category (either Patient Support or Organizational Support) on the companion form called "Change Summary Report."**

4. Use the table below to guide and record your process:

PLAN the change, prediction(s) and data collection	
THE CHANGE:	
What are we testing?	
On whom are we testing the change?	
When are we testing?	
Where are we testing?	
PREDICTION(s):	
What do we expect to happen?	
DATA:	
What data do we need to collect?	
Who will collect the data?	
When will the data be collected?	
Where will data be collected?	
DO: Carry out the change/test, collect data, and begin analysis	
What was actually tested?	
What happened?	
Observations:	
Problems:	

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STUDY: Complete analysis of data
Summarize what was learned and compare to prediction.
ACT
Are we ready to implement the change we tested?
If so: what was the change Implemented?
If not: what adjustments to the change or method of test should we make before the next cycle?
What will the next test cycle be? (start new sheet)